

CLINTON COMMUNITY SCHOOLS
Board of Education Minutes



| | |
|----------------------------|---|
| Board of Education | KELLY SCHMIDT, PRESIDENT CHAD ERICKSON, TRUSTEE SHIRLEY HARRIS, VICE PRESIDENT KEVIN WARD, SECRETARY - <i>Absent</i> DALE WINGERD, TRUSTEE STEVE CLEGG, TREASURER MONICA VAN TUYLE, TRUSTEE JAMES CRACRAFT, SUPERINTENDENT |
| Date & Time: | June 15, 2020 @ 6:06 p.m. |
| Facilitator: | Kelly Schmidt |
| Note taker: | Karen Perez |
| Timekeeper: | Kelly Schmidt |
| Purpose of Meeting: | Regularly Scheduled School Board Meeting |
| Others Present | Jack Hartung, Jim Cracraft, Jennifer Ellis, Jay Briggs & guest, Mimi Scott, Kevin Beazley, Katie Bennett, Zachery Casper, Eric Claus, Mike Walters, Ron Schaffner, Karen Perez |

June 15, 2020

| | |
|------------------------|---|
| | |
| PLEDGE | I. Call to Order/Pledge of Allegiance ➤ Mission/Vision/Beliefs |
| SCHOOL BUSINESS | II. Consent Docket III. Years of Service Recognition IV. Strategic Plan Committee Reports V. Board Committee Reports VI. Focus Grant Report VII. Public Comment VIII. Laptop Approval IX. Software Licensing Renewal X. Michigan High School Athletic Association Membership Resolution Approval XI. Fall Coaches XII. CESSPA Letter of Understanding XIII. New Hires XIV. Public Comment |

| | |
|--|----------------------------|
| | XV. Administrative Reports |
| | XVI. Adjourn |

PLEDGE

I. Call to Order

Mission

The Mission of Clinton Community Schools is to provide a safe and healthy environment, educating and preparing every person to be explorers and life-long learners.

Vision

The Vision of Clinton Community Schools is to inspire and empower endless possibilities for every person.

Beliefs

- ★ *We Believe Every Person Matters*
- ★ *We Believe a Collaborative Culture Promotes High Achievement and Innovation.*
- ★ *We Believe Successful Schools are a Shared Responsibility of Students, Parents, Staff and Community.*
- ★ *We Believe Every Person has Opportunities to Reach Their Full Potential.*

SCHOOL BUSINESS

II. Consent Docket

- Minutes - May 18, 2020 regular meeting
- Minutes - June 8, 2020 committee meetings (Finance, Legislative)
- Minutes - May 27, 2020 special call meeting/board workshop
- Minutes - June 1, 2020 special call meeting/board workshop
- Cash Positions
- Monthly budget report
- Monthly bills

Motion to approve the consent docket detailed above.

Made by: Chad Erickson

Supported by: Shirley Harris

Vote: 6-0; motion passed.

III. Years of Service Recognition

While it is uncertain if the Governor’s restrictions will be lifted by the time of this meeting, the names of the employees will be read that should be recognized for their years of service to the district, and they will be sent their service pin:

5 Years:

- Heidi Kutzley
- Kara Tschirhart
- Ashley Kendrek
- Elizabeth Neigebauer
- Malinda Campbell
- Karen Wood
- Eric Claus

Nicole Korpusik
Kathy Stevens

10 Years:

Amy Chandler
Jeff Delezenne
Linda Ewert
Diane theisen

15 Years:

Karen Perez
Penny Petipren
John Schuler

20 Years:

Joyce Collins
Heather Harris
Virginia Krauss
Laura Krzyzaniak
Richard Randolph
Valerie Wilson

30 Years:

Steve DeGood

35 Years:

Shirley Venia

IV. Strategic Plan Committee Reports

- Student Growth
- Staff Professional Development
- Facilities - 6/25 workshop is scheduled.
- Marketing
- Community Relations/Communication

V. Board Committee Reports

- Finance/Building & Grounds - Steve Clegg
- Policy/Bylaws - Monica VanTuyle
- Superintendent Evaluation - Shirley Harris
- Lenawee County Association of School Boards - Dale Wingerd
- Ad Hoc Legislative Committee - Steve Clegg

VI. Focus Grant Report

2019-20 LISD Focus Fund Final Report Due: Friday June 5, 2020 5:00 p.m. to mark.haag@lisd.us

District Name: Clinton Community Schools

Contact Person: Cracraft

Contact email: jim.cracraft@clinton.k12.mi.us

Focus Fund Project Name:

K-8 Assistant Principal Pilot Follow the format of the Original Grant Request and the report should include the minimum of the following components (possible some have changed since your original application):

Define the NEED for the Proposed Project/Program:

Clinton is currently participating in a partnership with the LISD and the Michigan Department of Education. The focus of this partnership is implementation science and best practice in implementing new initiatives, changes, and research based programming. We are currently focusing on district wide PBIS and working with Miblisi and Lenawee County Schools to insure implementation with fidelity.

Data at CES and CMS for the 2016-2020 period indicated a strong need for an assistant principal and possible social work and behavioral interventions. Like many districts our staff and administration were struggling with an increase in disruptive students behavior based on trauma and need for more school based supports.

This year we piloted the AP position which was mainly stationed at CES with some CMS involvement. The plan for next year would be to continue this focus funded pilot and increase involvement at the middle school as well as expand restorative practices, Proactive planning, and district wide behavioral expectations.

Our focus district wide has been on culture, environment, and behavior. The AP position has helped lead the roll out of PRIDE as well as working closely with the Building Principals, DIT and BIT teams to make sure student expectations for behavior are met.

Description of the Project/Program:

The AP position was added to increase interventions along with Social Work and Counseling in the K-8 program. This also took our building counselors out of the role of discipline, and more proactive and prevention focused. Increase in student population as well as increase in student disciplinary issues, as well as falling academic scores, have contributed to a need for consistent leadership and support for teachers in terms of student behaviors.

The consistent disruption of the classroom environment due to student behavior has had an impact on the learning environment and may be a contributing factor to consistently mediocre test scores and other measures of student growth. The plan was to add additional support for the Principal in managing the day to day behaviors, with the goal of increasing support to teachers and improve learning and instructional leadership.

How did you think the project/program would address the needs identified?

Because the plan was to split the AP position, in both buildings, we presumed that there would be some increase in behaviors and discipline at least initially. We also hoped that there would be an increase in restorative practices, decrease in suspensions, and also facilitate the implementation of PRIDE in both buildings to fidelity.

AP and Principals collaborated on the PBIS professional Development series with 2 two hour sessions as well as the regularly scheduled PD days. Supervision and coverage at both buildings was increases as well as formalizing the SAT or Student Assistance team meetings process. 27 SAT process were led by the AP with 7 cancelled due to the Pandemic.

Were the project/program goals and desired outcomes?

Working towards consistency across k-8 in the implementation of PBIS and student behavioral expectations. A decrease eventually in Discipline referrals and additional support for both buildings. Both buildings have seen a significant increase in student population the past two years and an increase in acting out behaviors. Adding an AP would allow the Building Principals to be the instructional leader and evaluate staff more consistently without being pulled into behavioral interventions.

What were your measurement strategies? Data from SWSS, Referrals from Staff, Direct observations, SAT Meetings, Tier II and II interventions, BIT and DIT minutes.

Outcomes are inconsistent as this was a base lien year and we ended school in March.

Key Outcome Data to assess impact of initiative:

817 discipline referrals involving 165 students and 37 staff members 65 students out of 546 at CES had three or more referrals meaning that 12% would qualify for tier II and tier III interventions utilizing the RTI Model.

27 SAT meetings Restorative practices implemented Restorative Circles and Conflict resolution Increase in in school suspensions Decrease in out of School Suspensions (Hard to measure as this was a base line year with SWSS) Parent Survey reflected 86% satisfaction with clear rules for behavior 81% strongly agree they felt child was safe at school 75% felt rules were consistently enforced and that the rules were fair

This is good base line data to evaluate impact in the fall fo 2020

CES Tiered Fidelity Inventory increased form 30% in February 2019 to 73% in October 2019

What did you use for fidelity measures or checks?

Tiered Fidelity Inventory SWSS Data Anecdotal Data from Administration and Staff Parent and Staff Survey Data

What did you or your district learn from this effort?

The district benefited from having an administrator dedicated full time to dealing with behaviors and implementing best practices in managing student behavior. Additionally the AP was responsible for implementing a SAT process and supporting our PBIS implementation across program. The pandemic interruption has caused some of this work to be on hold however early indicators and data suggest this pilot was yielding positive results.

Certainly based on four years of observation the Elementary ran smoother with fewer disruptions to classrooms and student learning as their were supports in place to assist with student behaviors this year.

Is this initiative replicable in other schools? Would you recommend it?

Yes, very replicable as is the PBIS as a district wide initiative.

What would you do differently in the future if you had to do it again?

We would like to continue this pilot for the 2020-2021 school year. We would like to increase time and focus at the Middle School as well as CES as evaluate the Processes and procedures that have been implemented to address student behaviors, struggling students, at-risk indicators and monitor our progress.

Other you would like to share: See attached supporting documentation

Focus Fund Data and Stats:

CES TFI increased from 30% in February of 2019 to 73% in October 2019 meeting our year long growth goal in 6 months

CES developed and implemented a building wide student acknowledgement system, building wide behavior expectations, lessons on expectations with a schedule for teaching and a behavior referral form and process for major and minor behaviors,

Assistant Principal and Principal collaborated on PBIS professional development series for staff. 2 - 2 hour PD sessions were completed on scheduled student early release days (October and December) 1 cancelled in February due to snow day. Additionally, the AP participated in the planning, implementation and coordination of full day professional development on August 28th, January 20th, and February 14th.

Behavior referral data is reviewed each month and shared out with staff. The AP is a member of the BIT team which uses this data each month to develop focus areas and next steps

Results of behavior data review identified the playground as a priority area. Zones for staff supervision were developed and resulted in decreased referrals.

Fall parent survey data:

<https://drive.google.com/drive/u/0/search?q=parent%20survey>

All questions may be relevant but these questions seemed most connected to the grant

My students schools sets clear rules for behavior: Strongly disagree 0% Somewhat Disagree 2.58% Somewhat Agree 11.34% Strongly Agree - 86.08

My student feels safe at school SD-O
Somewhat D 4.12%
Somewhat Agree 14.43 SA 81.44

School Rules are consistently enforced at my student's school SD
-0.52% Somewhat d - 5.15 Somewhat Agree 19.07 Strongly Agree
75.26

School Rules and procedures at my students school are fair SD
0.52% Somewhat D - 2.06% Somewhat Agree 22.68% Strongly Agree
74.74%
--- Serwis

1. Discipline Data

Helped to process and enter:

817 Discipline referrals, by 165 students, written by 37 different staff members.

65 students (out of 546) had three or more referrals, meaning that just 11.9% would qualify for Tier II or Tier III interventions using RTI.model.

VII. Public Comment - None.

VIII. Laptop Approval

Three quotes were received for laptops for the Engineering Lab. These laptops are part of the Thompson grant and will be paid through Thompson Engineering Lab Grant:

| | |
|----------|-------------|
| Presidio | \$16,785.00 |
| Newegg | \$17,319.30 |
| Amazon | \$17,235.00 |

Motion to approve the purchase of fifteen (15) laptops for the engineering lab from Presidio(REMC) at a cost of \$16,785.00.

Made by: Chad Erickson
Supported by: Shirley Harris
Vote: 6-0; motion passed.

IX. Software Licensing Renewal

Attached is the renewal for the software we use for web filtering and classroom management on the Chromebooks. Normally this renewal is under \$10,000 but the price has increased this year along with we are switching our iPads to this platform as well.

Motion that GoGuardian be approved as the software licensing vendor at a cost of \$11,700.00 out of the 2020-2021 General Fund.

Made by: Shirley Harris.
Supported by: Steve Clegg.
Vote: 6-0; motion passed.

X. Michigan High School Athletic Association Membership Resolution Approval

According to a Michigan Attorney General opinion any local board of education which desires to do so may voluntarily join the Michigan High School Athletic Association by adopting the rules of the association and agreeing to enforce those rules with respect to its schools.

Each school district that wishes to have one or more schools participate in the Michigan High School Athletic Association must adopt the membership resolution which obligates the schools to participate in MHSAA tournaments and obligates the administration and board of education to enforce the MHSAA rules.

Motion that we continue our membership with the Michigan High School Athletic Association for 2020-2021 and that the resolution to this effect be adopted.

Made by: Chad Erickson

Supported by: Dale Wingerd

Vote: 6-0, motion passed.

XI. Fall Coaches

The slate of Fall 2020 coaches as presented:

| | |
|-----------------------|----------------------------|
| V Football | Jeremy Fielder - CCS |
| V Assistant | John Schuler - CCS |
| V Assistant | Casey Randolph - CCS |
| J.V. Football (Asst) | *Joe Gillies - EDUStaff |
| J.V. Football (Head) | *Ken Roberts - EDUStaff |
| V Football | **Dave Pray - Volunteer |
| V Football | **Zack McNitt - Volunteer |
| 8th Football (Head) | George Ames - CCS |
| 7th Football (Head) | (Open) |
| 7/8th Football (Asst) | Rick Weirich - CCS |
| 7/8th Football (Asst) | *Will Sanborn - EDUStaff |
| Co-ed XC | Kurt Hillegonds - CCS |
| Co-ed MS XC | Jeff Delezenne - CCS |
| B V Soccer | Marla Erickson - CCS |
| B Assistant | Lee Smither - CCS |
| V Volleyball | Melissa Loftis - CCS |
| JV Volleyball | *Sheila Martin - EDUStaff |
| V Volleyball | **Damon Loftis - Volunteer |
| 8th Volleyball | Renee Gilson - CCS |
| 7th Volleyball | *Sue Cornish - EDUStaff |

MS/HS Sideline Cheer *Dawn Bolan - EDUStaff

MS Game Manager *Jeremy Phillips - EDUStaff

*These coaches are hired by EDUStaff

**These coaches are volunteers (not hired)

Motion that the slate of 2020-2021 Fall Coaches (only those hired by CCS) be approved as presented, realizing final employment is contingent on receipt of acceptable certification documentation, including satisfactory fingerprint and background checks.

Made by: Sharon VanTuyle

Supported by: Dale Wingerd

Roll Call Vote: Steve Clegg, Aye; Chad Erickson, Abstain; Shirley Harris, Aye; Kelly Schmidt, Aye; Monica VanTuyle, Aye; Dale Wingerd, Aye. Motion passes on a 5-0-1 vote.

XII. CESPAs Letter of Understanding - (TABLED until June 29, 2020)

CLINTON COMMUNITY SCHOOLS

341 E. Michigan Avenue

Clinton, Michigan 49236-9564

(517) 456-6501 Superintendent's Office

June 2, 2020

The purpose of this letter of understanding is to address two consideration for the CESPAs Group (MEA) and the Clinton Community Schools District.

It is agreed to by the undersigned parties that the Current bargaining agreement between CESPAs and the Clinton Community Schools will be extended for one year and terminate June 30, 2021.

It is agreed that the CESPAs employees will receive an on schedule 3% increase for the 2020-2021 school year.

Motion to approve the CESPAs Letter of Understanding for the 2020-2021 school year as presented.

Made by:

Supported by:

Vote:

XIII. New Hires

Elementary Third Grade - Candidate Mr. Jay Briggs

Motion, in accordance with Policy #3120, "Employment of Professional Staff," that the Board hires Jay Briggs as a Third Grade Teacher for the 2020-2021 school year, realizing that final employment is contingent upon receipt of acceptable certification documentation, including satisfactory fingerprint and background checks.

Made by: Steve Clegg

Supported by: Chad Erickson

Vote: 6-0, motion passed.

Secondary Band and Choir - Candidate Mr. Zachery Casper

Motion, in accordance with Policy #3120, "Employment of Professional Staff," that the Board hires Zachery Casper as the Secondary Band & Choir Director for the 2020-2021 school year, realizing that final employment is contingent upon receipt of acceptable certification documentation, including satisfactory fingerprint and background checks.

Made by: Steve Clegg

Supported by: Chad Erickson

Vote: 6-0, motion passed.

XIV. Public Comment - None.

XV. Administrative Reports

Kevin Beazley

- High School
 - Graduation plan for 20th
 - With Governor order <100 will need to split into 2 sessions
 - 20-21 School year scheduling beginning
 - Staff evals and classroom clean up for summer
 - All but 7 students items been returned from academic and PE lockers
 - 20-2021 planner updated and ordered for next year.
 - Have a great Summer
 - PLTW

Eric Claus

- Middle School
 - Custodial work continues to be top notch

- Staff have been given a final window to sign up for access to clean out rooms for summer.
- All student items have been returned.
- End of year paperwork completed.

Jennifer Ellis

- Elementary
 - Elementary and counseling staff, along with Mr. Cracraft, helped to deliver STEM learning toys and Legos to 129 Elementary students.
 - Student material pick up and supply return update
 - Staff evaluations are complete and update
 - 2020-2021 daily schedule updates
 - WIN
 - Special schedule
 - Lunch
 - Literacy coaching
 - CLP completion report
 - Enrollment update
 - 2020-2021 projected enrollment: 555 (with 8 more K anticipated)
 - 2019-2020 end of year enrollment: 547
 - 2018-2019 end of year enrollment: 518
 - 2017-2018 end of year enrollment: 469

Mimi Scott

- Pre-School
 - All classrooms packed and ready for summer cleaning
 - Teaching staff and aides evals are complete
 - Final delivery of summer materials was a success!
 - Fall Registration
 - EDUstaff Teacher resignation- Paige Svoboda

Katie Bennett

- Student Services
 - 42 IEPs have been held with school team members & families virtually during the COVID-19 closure.
 - All paraprofessional & school nurse evaluations are complete and meetings held with each staff member.
 - Special Ed projection numbers (students on IEPs) for 2020-2021 school year:
 - Elementary: 47 Students (23 get resource room support)
 - Middle School: 29 students (20 get resource room support)
 - High School: 25 students (25 get resource room support)
 - 101 total students on IEP within the district - as of 6/4/20

Jeff Waltz

- Athletics
 - MHSAA Covid-19 Update
 - Ramos - UM Dearborn; Posa - Adrian College
 - Sam Renaldi - Lenawee County Scholar Athlete of the Year

Mr. Cracraft

- Superintendent Report
 - Planning for Next year
 - Stem Lab

Mr. Cracraft also offered his gratitude to Kevin Beazley for his assistance with the countless work on graduation. Mr. Erickson also wished to thank everyone for their work on putting a commencement program together.

The meeting adjourned at 6:55 p.m.