



<b>Board of Education</b>	KELLY SCHMIDT, PRESIDENT CHAD ERICKSON, TRUSTEE SHIRLEY HARRIS, VICE PRESIDENT KEVIN WARD, SECRETARY - Absent DALE WINGERD, TRUSTEE STEVE CLEGG, TREASURER MONICA VAN TUYLE, TRUSTEE JAMES CRACRAFT, SUPERINTENDENT
<b>Date &amp; Time:</b>	January 18, 2021
<b>Facilitator:</b>	Kelly Schmidt
<b>Note taker:</b>	Karen Perez
<b>Timekeeper:</b>	Kelly Schmidt
<b>Purpose of Meeting:</b>	Regularly Scheduled School Board Meeting
<b>Others Present:</b>	Autumn Barnes; Brandon Russ; Gabe Nelson; Kevin Beazley; Karen Perez; Debbie Clark; Mason Keller; Katie Bennett; Thomas Yang; Abigayil Clark; Mykeil Brodie; Mimi Scott; Carol Wahl; Jack Hartung; Davia Welch; matthew Urbanczyk; Jeff Waltz; Don Fry; Penny Petipren; Michael Walters; Adam Covell; Doug Murray.

### January 18, 2021

<b>PLEDGE</b>	I. Call to Order/Pledge of Allegiance ➤ Mission/Vision/Beliefs
<b>SCHOOL BUSINESS / CELEBRATIONS</b>	II. Consent Docket III. School Board Recognition IV. Spirit Award V. Administrative Reports VI. Strategic Plan Committee Reports VII. Board Committee Reports VIII. Policy Review IX. Public Comment X. Superintendent Evaluation XI. Resignation XII. Edgenuity XIII. Wireless Upgrade Bid XIV. Extending the Family First CoronaVirus Act XV. New Hire - MS Counselor XVI. Rebranding Marketing Proposal XVII. Adjourn

## **PLEDGE**

### **I. Call to Order**

#### **Mission**

*The Mission of Clinton Community Schools is to provide a safe and healthy environment, educating and preparing every person to be explorers and life-long learners.*

#### **Vision**

*The Vision of Clinton Community Schools is to inspire and empower endless possibilities for every person.*

#### **Beliefs**

- ★ *We Believe Every Person Matters*
- ★ *We Believe a Collaborative Culture Promotes High Achievement and Innovation.*
- ★ *We Believe Successful Schools are a Shared Responsibility of Students, Parents, Staff and Community.*
- ★ *We Believe Every Person has Opportunities to Reach Their Full Potential.*

## **SCHOOL BUSINESS / CELEBRATIONS**

### **II. Consent Docket**

Minutes - December 21, 2020

Minutes - January 11, 2021 committee meetings (Policy, Finance & Ad Hoc Legislative)

Cash Positions

Monthly budget report

Monthly bills

**MOTION** to approve the consent docket detailed above.

Made by: Monica VanTuyle

Supported by: Shirley Harris

Vote: 6-0; motion passed

### **III. School Board Recognition**

Clinton Community Schools is joining 544 local and 57 intermediate school districts across Michigan to celebrate January as School Board Recognition Month.

The school board's main goal is to support student achievement. To achieve that goal, the board focuses on the following needs:

- Creating a vision for what parents and citizens want their school district to become and how to make student achievement the top priority.
- Setting standards for what students must learn and be able to do.
- Assessing whether schools achieve their goals and whether students are learning.
- Accounting for the outcomes of decisions and by tracking progress and reporting results.

- Aligning the use of the district's human and financial resources.
- Creating a safe and orderly climate where students can learn and teachers can teach.
- Collaborating to solve common problems and to support common successes.
- Focusing on continuous improvement by questioning, examining, revising, refining, and revisiting issues related to student achievement.

Please join me in taking a moment to show your appreciation to our school board:

Member:	Elected/Appointed	Term Expiration
Steve Clegg, Treasurer	2015	2026
Chad Erickson, Trustee	2017	2022
Shirley Harris, Vice-President	2003	2022
Kelly Schmidt, President	2013	2024
Monica VanTuyle, Trustee	2017	2022
Kevin Ward, Secretary	2015	2024
Dale Wingerd, Trustee	2006	2026

Superintendent Cracraft shared a video with the Board that staff had prepared.

#### **IV. Spirit Award**

This month's Spirit Award for going above and beyond the call of duty for the Clinton Athletic Department is one of the EASIEST calls in the three year history of the award. Christa Abels, Kristi Cymes, and Dave Pray have sacrificed their time in January and countless hours over Christmas break to become trained and to implement the Antigen Testing process for Clinton High School Football. This team has developed the process, organized the details, and implemented it to perfection. Their hard work and commitment to this has given our football athletes a chance to finish their State Tournament. I personally owe these folks a great deal of gratitude and thanks. Without them we simply could not have come back to compete. Thank you to Christa, Kristi, and Dave!

Kevin Beazley added that Jeff Waltz has been amazing as well. So much so that the MASSP (Michigan Association of Secondary School Principals) wants to meet with them to discuss their incredibly effective procedures.

#### **V. Administrative Reports**

- **Preschool**
  - GSQ and PQA systems have begun
  - Virtual/F2F transitions and building capacity update
  - Preparation for winter themes and assessments
- **Elementary School**
  - PRIDE, SWIS, & UPWARD update
  - Second Semester planning update
  - Committee updates
  - Asynchronous Day activities

- Middle School
  - Planning for 1/15 async day
  - Preparing for NWEA winter testing
  - Finalizing 2nd sem scheduling f2f/dist/virt
  - Counselor interviews
  
- High School
  - PRIDE and End of Semester 1
  - Finalizing 2nd sem scheduling F2F/DIST/VIRTUAL
    - Planning for 2021-2022 teacher needs
  - Before and after school tutoring/before and after school help
  - Exams
  
- Athletics
  - Football Playoffs!
  - Winter Sports begin January 22
  - New Attendance protocols per MHSAA
  - Thanks also to George Ames and Jack Hartung (and staffs) for their help with all the preparations as well.
  - The game will be televised on Fox Sports Detroit.
  
- Special Education/Student Services
  - Parapro shortage - need to hire 3 new parapro to fulfill support for students coming back F2F second semester.
  - Support staff/para training on Asynchronous days for remainder of the school year
  
- Superintendent
  - Bond Campaign Updates
  - Mascot Committee
  - Midyear Report/ On Covid-19 Extended Learning Plan
  - Two Interactions Metrics for each building
  - Vaccine roll out
  - A HUGE thank you to Tecumseh Supt. Hilderly and the Board of Education!

## **VI. Strategic Plan Committee Reports**

- Student Growth
  - Extended Learning Plan Goals
- Staff Professional Development
  - PD - Next generation Science Standards
- Facilities
  - Bond Campaign Committee
- Marketing
  - Bond Campaign Materials-trifold and poster examples
- Community Relations/Communication

- Communication Protocols/Two-Way Communication

## **VII. Board Committee Reports**

- Finance/Building & Grounds - Negotiations start this year.
- Policy/Bylaws
- Superintendent Evaluation
- Lenawee County Association of School Boards
- Ad Hoc Legislative Committee

## **VIII. Policy Review**

Policy Committee began the process of reviewing Administrative Guidelines and updating and reviewing as needed. Administrative Guidelines (AG), unlike Policy, does not need two reviews or approval by the Board. AG may be updated by the Superintendent as necessary. Some of these have not been reviewed in many year:

AG1100 - Superintendent's/Principal's Absence from the District  
AG1110 - Assessment of District Goals - *(to be updated at 1/23 workshop)*  
AG1120 - Line and Staff Relations  
AG1400 - Revising Job Descriptions for Compliance with ADA/504  
AG1411 - Whistleblower Protection  
AG1420 - Evaluation Procedure for Administrative Personnel  
AG1422 - Nondiscrimination and Equal Employment Opportunity  
AG1460 - Emergency Treatment and Board-Ordered Physical Examinations  
AG1619.01 - Privacy Protections of Self-Funded Group Health Plans  
AG1623A - Section 504/ADA - Prohibition Against Disability Discrimination in Employment  
AG1630.01 - FMLA Leave  
AG1630.01A - Family Leave  
AG1630.01B - FMLA Recordkeeping Requirements  
AG1662 - Anti-Harrassment  
AG1662A - Reporting Threatening Behaviors

## **IX. Public Comment**

- Dale Wingerd stated he will be having surgery again February 4.
- Doug Murray sent a letter to the Board with questions on district finances.

## **X. Superintendent Evaluation**

Superintendent Cracraft was evaluated in Closed Session at the December 21, 2020 Board of Education meeting. He was last evaluated in December 2019 and received a "Highly Effective" rating overall. The Board of Education is required to evaluate the Superintendent each year pursuant to the Revised School Code. The Superintendent is evaluated utilizing the Michigan Association of School Boards' Evaluation Tool on the following criteria:

- A. Governance and Board Relations 20%
- B. Community Relations 15%

- C. Staff Relations 15%
- D. Business & Finance 20%
- E. Instructional Leadership 30%

\*The Subtotal of these items equal the "Professional Practice" Rating or 50% of Evaluation.

PLUS:

Student Growth 40% of Evaluation

Progress Toward District-Wide Goals 10% of Evaluation

Mr. Cracraft received Effective and Highly Effective ratings in all areas with an overall effectiveness rating of Effective.

**MOTION** to accept the December 2020 Evaluation of Superintendent Cracraft with an overall rating of Effective by way of a Roll Call Vote.

Made by: Chad Erickson

Supported by: Shirley Harris

Vote Steve Clegg, Aye; Chad Erickson, Aye; Shirley Harris, Aye; Kelly Schmidt; Aye; Monica VanTuyle, Aye; Dale Wingerd, Aye. (Kevin Ward Absent). Motion Passed on a 6-0 Vote.

## **XI. Resignation**

Superintendent Cracraft has recently accepted a letter of resignation from Carlos Garcia, high school teacher. This letter will now be offered to the Board of Education for formal approval.

**MOTION**, in accordance with #3140, "Termination and Resignation," that the letter of resignation from Carlos Garcia be formally accepted by the Board of Education.

Made by: Steve Clegg

Supported by: Chad Erickson

Vote: 6-0, motion passed.

## **XII. Edgenuity**

In August, the Board approved the purchase of 100 Edgenuity seats at a cost of \$72,000 due to the minimum seat requirement purchase. Now, the initial increase of virtual students requires more seats (87 seats and workbooks), with an additional cost of \$38,225.

**MOTION**, in accordance with Clinton Board Policy # 6325 (Purchasing), additional funding of \$38,225 be provided to Edgenuity for the additional virtual seats based on the recommendation of the Technology Director and Superintendent.

Made by: Monica VanTuyle

Supported by: chad Erickson

Vote: 6-0, motion passed

### **XIII. Wireless Upgrade Bid**

In December an RFP was listed to upgrade the wireless access points for the District. The current wireless access points will stop receiving supports and updates in August 2021 and will need to be replaced. A total of five bids were received.

- Red Letter \$110,030.55
- Delta Network Services \$60,301.40
- Elevate Technology Partners \$61,819.30
- Vector Tech Group \$44,123.00
- Moss Telecom \$61,085.38

Vector Tech Group bid was the lowest, but the product they quoted was not comparable to the other product that the other vendors had bid. In order to make their bid comparable, several voluntary alternates they quoted had to be taken into consideration. Once those alternates were calculated, their total bid amount would be \$72,252.

The recommendation is to award the project to Elevate Technology Partners from Grand Rapids for \$66,799.22, pending eRate/USAC approval. This amount includes the optional AP upgrades that were included in their bid for high density areas. The product they have proposed is from the same vendor that we currently use for our wireless APs. This means installation, implementation, training, etc. should be minimal as we are familiar with the product/vendor.

This is an eRate eligible project, which means up to 50% of the cost is available for a discount. This means the district could be responsible for approximately \$33,399.61, which would come from the Sinking Fund. This is an estimate and could change once USAC reviews the cost and determines if certain line items are eligible or ineligible.

**MOTION**, in accordance with Clinton Board Policies #6325 (Purchasing) and #6320 (Procurement Federal State Funds), and #6450 (Local Vendors) that the wireless upgrade project be awarded to Elevate Technology Partners for \$66,799.22 based on the eRate eligibility recommendation of the Technology Director and Superintendent  
Made by: Chad Erickson  
Supported by: Steve Clegg  
Vote: 6-0, motion passed

### **XIV. Extending the Family First CoronaVirus Response Act (FFCRA)**

As the Board is aware, the FFCRA expired on December 31, 2020. Per Legal Counsel recommendation, the decision whether to extend FFCRA leave through March 31, 2021 can be made by the Board. Section 286(b) of the Tax Relief Act allows employers to elect to voluntarily permit employees to use any unused FFCRA paid sick leave between January 1, 2021 and March 31, 2021. This decision has budgetary and labor/employment implications that require Board action, and it is recommended that the Board of Education make this decision.

**MOTION**, by way of a roll call vote, that the Clinton Board of Education recognizes the impact of the Covid-19 pandemic on employees and will extend the 80 hours of paid sick leave for COVID-19 related reasons as described in the FFCRA (Paid Sick Leave

Act) through March 31, 2021 for all employees. The Board further authorizes the Superintendent to enter into any agreements on behalf of the District, including any letters of agreement with applicable associations, that are necessary to extend FFCRA Paid Sick Leave Act leave to District employees through March 31, 2021.

Made by: Chad Erickson

Supported by: Shirley Harris

Vote Steve Clegg, Aye; Chad Erickson, Aye; Shirley Harris, Aye; Kelly Schmidt; Aye; Monica VanTuyle, Aye; Dale Wingerd, Aye. (Kevin Ward Absent). Motion Passed on a 6-0 Vote.

#### **XV. New Hire - MS Counselor**

Abigayil Clark has been offered the position of Middle School Counselor pending background check and securing a permit. Abigayil is a graduate of Clinton Community Schools and a parent of Clinton students. Abigayil is a graduate of EMU and is currently working on her Master of Arts in Counseling at EMU. We feel fortunate to be able to hire Ms. Clark in this position and are looking forward to her contributions to the Clinton team and to her work with our middle school students.

**MOTION**, in accordance with Policy #3120, "Employment of Professional Staff" the Board of Education hire Abigayil Clark as the MS Counselor for the 2020-2021 school year.

Made by: Chad Erickson

Supported by: Shirley Harris

Vote: 6-0, motion passed

#### **XVI. Rebranding Marketing Proposal**

The Board is being asked to consider the proposal of My Communciators.com marketing Consultants for consideration in support of the Mascot Rebranding process. The proposal is for consultant fees and materials at a cost of \$5,000 month-to-month agreement to support the Clinton Mascot branding committee.

**MOTION**, in accordance with Policy #6325, "Purchasing" is contracting with My Communicators marketing and Consulting for assistance in adoption and rebranding of new mascot not to exceed \$15,000 in Marketing Services.

Made by: Monica VanTuyle

Supported by: Chad Erickson

Vote: 6-0, motion passed

**XVII. Adjournment** The meeting adjourned at 7:07 p.m.