

CLINTON COMMUNITY SCHOOLS  
Board of Education



<b>Board of Education</b>	KELLY SCHMIDT, PRESIDENT CHAD ERICKSON, TRUSTEE SHIRLEY HARRIS, VICE PRESIDENT KEVIN WARD, SECRETARY DALE WINGERD, TRUSTEE STEVE CLEGG, TREASURER MONICA VAN TUYLE, TRUSTEE JAMES CRACRAFT, SUPERINTENDENT
<b>Date &amp; Time:</b>	August 17, 2020 @ 6:06 p.m.
<b>Facilitator:</b>	Kelly Schmidt
<b>Note taker:</b>	Karen Perez
<b>Timekeeper:</b>	Kelly Schmidt
<b>Purpose of Meeting:</b>	Regularly Scheduled School Board Meeting
<b>Others Present</b>	Don Fry, Eric Claus, Jeremy Fielder, Kevin Beazley, Jeff Waltz, Michael Walters, Mimi Scott, Jennifer Ellis, *11, *52

**Minutes - August 17, 2020**

<b>PLEDGE</b>	I. Call to Order/Pledge of Allegiance ➤ Mission/Vision/Beliefs
<b>SCHOOL BUSINESS</b>	II. Consent Docket III. Professional Development Update IV. Administrative Reports V. Strategic Plan Committee Reports VI. Policy Review VII. Board Committee Reports VIII. Public Comment IX. Adult Breakfast & Lunch Prices X. Policy Approval XI. Block Scheduling XII. Adjourn

## **PLEDGE**

### **I. Call to Order**

#### **Mission**

*The Mission of Clinton Community Schools is to provide a safe and healthy environment, educating and preparing every person to be explorers and life-long learners.*

#### **Vision**

*The Vision of Clinton Community Schools is to inspire and empower endless possibilities for every person.*

#### **Beliefs**

- ★ *We Believe Every Person Matters*
- ★ *We Believe a Collaborative Culture Promotes High Achievement and Innovation.*
- ★ *We Believe Successful Schools are a Shared Responsibility of Students, Parents, Staff and Community.*
- ★ *We Believe Every Person has Opportunities to Reach Their Full Potential.*

## **SCHOOL BUSINESS**

### **II. Consent Docket**

Minutes - July 20, 2020 regular meeting

Minutes - August 10, 2020 committee meetings (Finance & Ad Hoc Legislative)

Minutes - August 6, 2020 special call meeting

Cash Positions

Monthly budget report

Monthly bills

**Motion** to approve the consent docket detailed above.

Made by: Chad Erickson

Supported by: Kevin Ward

Vote: 7-0, motion passed.

### **III. Open Houses/Professional Development/New Staff Orientation**

Due to Covid-19 We will not be conducting open houses in a traditional sense. Professional development will be very building centered and virtual. Common themes of Social/emotional learning through PRIDE (PBIS) and virtual learning will be addressed along with building safety protocols for teaching face to face.

Superintendent Cracraft added that the district will be honored to have national speaker Dr. Casey Reason address staff Thursday on the subject of Virtual Learning; there will also be presentations from Star Commonwealth, followed by building-focused PD.

#### **IV. Administrative Reports**

##### **❖ *Preschool***

- *Enrollment Update*
- *Return to Learning Plan update*
- *GSRP/Virtual Home Visits*
- *Afterschool Latchkey*

##### **❖ *Elementary School***

- *Kindergarten screening*
- *Enrollment update*
- *Return to Learning Plan update*

##### **❖ *Middle School***

- *Return to Learning plans*
- *Revision of master schedule to meet current needs*

##### **❖ *High School***

- *Return to Learning Plan update*
- *HS update registration to begin 8/14*
- *Town Hall Meeting after BOE meeting 8/13*
- *HS principal and HS counselor meet with parents and staff*
- *Revision of master schedule & bell schedule (8:45-3:45) to meet current needs*

Board President Schmidt stated the Board wanted to acknowledge the hard work the administrative team has put into the Return to Learning plan, and always putting students first - especially during this difficult time.

#### **V. Strategic Plan Committee Reports**

- Student Growth
- Staff Professional Development
- Facilities
- Marketing
- Community Relations/Communication

The vast majority of discussions at this point is focused on facilities. There is an upcoming meeting September 17.

#### **VI. Policy Review**

#3122 - Nondiscrimination and Equal Employment Opportunity

#3123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment

\*Changes in these policies are requested. Please remove staff names and replace with only job titles.

## VII. Board Committee Reports

- Finance/Building & Grounds - Steve Clegg
- Policy/Bylaws - Monica VanTuyle
- Superintendent Evaluation - Shirley Harris stated that Board Goals need to be updated.
- Lenawee County Association of School Boards - Dale Wingerd
- Ad Hoc Legislative Committee - Steve Clegg reported that the group is anticipating the Consensus Revenue Conference.

VIII. **Public Comment** - Jeff Waltz, Athletic Director, informed the Board that MHSAA has made the determination that football will now be moved to the spring. Spring sports may be slightly adjusted so that overlap is minimized (and students may participate in multiple sports.)

## IX. Adult Breakfast & Lunch Prices for 2020-2021

Michigan Department of Education distributed a Paid Lunch Equity (PLE) to all school districts to calculate a “weighted meal price” based on the current breakfast & lunch prices that were approved at the May board meeting. USDA has now published adult meal pricing guidelines. To calculate our “weighted meal price” we will increase our adult prices for breakfast from \$1.92 to \$1.93 and lunch from \$3.69 to \$3.81.

**Motion that the district adopt new adult breakfast price of \$1.93 and adult lunch price of \$3.81 for 2020-2021 school year.**

Made by: Monica VanTuyle  
Supported by: Steve Clegg  
Vote: 7-0; motion passed.

## X. Policy Approval

All 4000's series policies are being presented for their second review and approval:

- 4110 - Conflict of Interest
- 4111 - Creating a Position
- 4112 - Board-Staff Communications
- 4120 - Employment of Support Staff
- 4120.04 - Employment of Substitutes
- 4120.09 - Volunteers
- 4120.10 - Job sharing
- 4121 - Criminal History Record Check
- \*4122 - Nondiscrimination and Equal Employment Opportunity
- 4122.01 - Drug-Free Workplace
- 4122.02 - Nondiscrimination Based on Genetic information of the Employee
- \*4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment
- 4130 - Assignment and Transfer

4139 - Staff Discipline  
4140 - Termination and Resignation  
4160 - Physical Examination  
4161 - Unrequested Leaves of Absence/Fitness for duty  
4162 - Controlled Substance and Alcohol Policy for commercial Motor Vehicle (CMV)  
Drivers and Other employees Who Perform Safety Sensitive Functions  
4170 - Substance Abuse  
4170.01 - Employee Assistance Program (EAP)  
4211 - Whistleblower Protection  
4213 - Student supervision and Welfare  
4214 - Staff Gifts  
4215 - Use of Tobacco by Support Staff  
4216 - Support Staff Dress and Grooming  
4217 - Weapons  
4231 Outside Activities of Support Staff  
4310 - Freedom of Speech in Non Instructional Settings  
4362 - Anti-Harassment  
4362.01 - Threatening Behavior Toward Staff members  
4362.02 - Work Place Safety  
4410.01 - Compensation for Part-Time Staff  
4419 - Group Health Plans  
4419.02 - Privacy Protections of Fully Insured Group Health Plans  
4419.03 - patient Protection and Affordable Care Act  
4430.01 - Family & medical Leaves of Absence ("FMLA")  
4437.01 - Military leave  
4440 - Job-Related Expenses  
4531 Unauthorized Work Stoppage

\*Changes in these policies are requested. Please remove staff names and replace with only job titles.

**Motion to approve the 4000-series policies presented with the changes as noted, in accordance with Policy #0131.1, "Bylaws and Policies."**

Made by: Shirley Harris  
Supported by: Chad Erickson  
Vote: 7-0; motion passed.

## **XI. Block Scheduling**

Due to the recommendation to reduce contact time for students at the high school, we are proposing to move to a modified block schedule that will reduce the number of times students change classes and will assist with potential remote learning to reduce daily class loads all while also accommodating a 3rd lunch. (Please see attached page.)

PROPOSED BLOCK SCHEDULE 2020 - 2021

**Full Day**

Start Time - End Time

**1<sup>st</sup> Hour** 8:45 AM - 9:35 AM (50 min)  
**2<sup>nd</sup> Hour** 9:41 AM - 10:31 AM (50 min)  
**3<sup>rd</sup> Hour** 10:37 AM - 11:22 AM (45 min)

**4A Lunch**

Lunch 11:22 AM - 11:52AM (30 min)  
**4<sup>th</sup> Hour** 11:57 PM - 1:00 PM (63 mins)

**4B Lunch (Split)**

**4<sup>th</sup> Hour** 11:27 AM - 12:00 PM (30 mins)  
Lunch 12:00 PM - 12:30 PM (30 mins)  
**4<sup>th</sup> Hour** 12:35 PM - 1:00 PM (25 mins)

**4C Lunch**

**4<sup>th</sup> Hour** 11:27 AM - 12:30 PM (63 mins)  
Lunch 12:30 PM - 1:00 PM (30 mins)

**5<sup>th</sup> Hour** 1:06 PM - 1:55 PM (49 min)

**6<sup>th</sup> Hour** 2:01 PM - 2:50 PM (49 min)

**7<sup>th</sup> Hour** 2:56 PM - 3:45 PM (49 min)

**Block A Day**

Start Time - End Time

**1<sup>st</sup> Hour** 8:45 AM - 10:15 AM (90 min)  
**3<sup>rd</sup> Hour** 10:21 AM - 11:22 AM (61 min)

**5A Lunch**

Lunch 11:22 AM - 11:52AM (30 min)  
**5<sup>th</sup> Hour** 11:58 PM - 1:30 PM (92 mins)  
Enrichment 1:30 PM - 2:10 PM (40 min)

**5B Lunch (Split)**

Enrichment 11:28 AM - 12:08 PM (40min)  
Lunch 12:08 PM - 12:38 PM (30 mins)  
**5<sup>th</sup> Hour** 12:43 PM - 2:10 PM (87 mins)

**5C Lunch**

**5<sup>th</sup> Hour** 11:28 AM - 1:00 PM (92 Mins)  
Lunch 1:00 PM - 1:30 PM (30 mins)  
Enrichment 1:35 PM - 2:10 PM (35 min)

**7<sup>th</sup> Hour** 2:16 PM - 3:45 PM (89 min)

**Block B Day**

Start Time - End Time

**2<sup>nd</sup> Hour** 8:45 AM - 10:15 AM (90 min)  
**3<sup>rd</sup> Hour** 10:21 AM - 11:22 AM (61 min)

**4A Lunch**

Lunch 11:22 AM - 11:52AM (30 Min)  
**4<sup>th</sup> Hour** 11:58 PM - 1:30 PM (92 mins)  
Enrichment 1:30 PM - 2:10 PM (40 min)

**4B Lunch (Split)**

Enrichment 11:28 AM - 12:08 PM (40min)  
Lunch 12:08 PM - 12:38 PM (30 mins)  
**4<sup>th</sup> Hour** 12:43 PM - 2:10 PM (87 mins)

**4C Lunch**

**4<sup>th</sup> Hour** 11:28 AM - 1:00 PM (92 Mins)  
Lunch 1:00 PM - 1:30 PM (30 mins)  
Enrichment 1:35 PM - 2:10 PM (35 min)

**6<sup>th</sup> Hour** 2:16 PM - 3:45 PM (89 min)

**Motion to approve the proposed High School Block Scheduling for the 2020-2021 school year.**

Made by: Chad Erickson

Supported by: Shirley Harris

Vote: 7-0; motion passed.

**XIV. Adjourn** - The meeting adjourned at 6:25 p.m.