

## Finance Committee Meeting Minutes

### April 2022 – In-Person Meeting

**Meeting Date:** Monday, April 11, 2022

**Committee Members Present:** Steve Clegg, Chad Erickson, Dale Wingerd, Superintendent Jim Cracraft

**Committee Members Not Present:** None

**Others in attendance:** Carol Wahl

Meeting started at 5:30 p.m.

**Purpose:** Review financial reports for the closing month of March 2022 that will be included in the April 2022 board packet. Discussed open positions/new hires/resignations and position requested by CMS principal to add 1.0 FTE position for 22/23 school year. Discussed technology projects and facilities/grounds projects.

Committee discussed the following topics:

1. No questions were asked of Business Manager Carol Wahl and/or Superintendent Jim Cracraft related to the financial reports for the closing month of March 2022, and all were answered. Financial reports included in the April 2022 board packet. *[Strategic Plan: 2021-2026.4.6 and 2021-2026.4.7]*
2. Open Positions/New Hires/Resignations: *[Strategic Plan: 2021-2026.2.5]*
  - a. Pre-School – None, Carrie Reau (resignation, currently not posting)
  - b. Elementary – At-Risk Coordinator (posted), Secretary (posted, 2<sup>nd</sup> round interview), Teachers (posted, coming to board for approval in April)
  - c. Middle School – None
  - d. High School – Mike Tracy (resignation, to be posted)
  - e. Administration – None
  - f. Bus Driver/Maintenance/Custodial – Substitute bus driver (posted)
  - g. Athletics – 8<sup>th</sup> Grade Volleyball (resignation, to be posted)
3. Discuss request made by CMS principal for 1.0 FTE add at the middle school beginning 2022-2023 school year. This position will add capacity to expand the electives offering at the middle school and reduce existing elective class sizes. *[Strategic Plan: 2021-2026.1.2 and 2021-2026.4.6]*
4. Technology projects:
  - a. Project(s) still going on: New Chromebook laptop for BOE. *[Strategic Plan: 2021-2026.2.1]*
  - b. Technology projects coming to April BOE meeting for approval:

- HS auditorium lighting and sound system replacements – 3 bids received and reviewed by Finance Committee. (Fine Arts Grant, Local Grant, and/or Sinking Fund – 2022/23)
  - c. Currently no technology projects coming to May BOE meeting for approval.
  - d. Other – None
5. Facilities/Grounds projects:
- a. Project(s) still going on: Ceiling in auditorium. [*Strategic Plan: 2021-2026.2.2*]
  - b. Facilities/grounds projects coming to April BOE meeting for approval:
    - HS boiler replacement (Bond Project) – 3 bids received, discussed with Finance Committee, and reviewed/post bid interviews by Wolgast. (ESSER II Funds – 2022/23) [*Strategic Plan: 2021-2026.2.2*]
  - c. Currently no facilities/grounds projects coming to May BOE meeting for approval.
  - d. Other
    - Bids being sought for HS auditorium carpet replacement could come to board in May.
6. Other:
- a. Central office employee roles and responsibilities (district, county, state, and federal) – Discussion has begun and will continue. Superintendent Cracraft to work on job descriptions for central office positions and central office needs.
    - No discussion

Meeting adjourned at 6:30 p.m.